

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
***STATEWIDE WEEKLY VACANCY REPORT***

Start Date:  
08/06/12

Deadline Date:  
08/15/12

In compliance with West Virginia Code, Chapter 29, Article 6, Section 24, the attached job vacancy announcements are hereby posted.

**MOTOR VEHICLES**  
**PUBLIC TRANSIT**  
**STATE RAIL AUTHORITY**  
**TRANSPORTATION**  
**OFFICE ADMIN HEARING**

## HIGHWAYS

## DISTRICTS

One	Two	Three	Four	Five	Six	Seven	Eight	Nine	Ten
X		X	X	X	X		X	X	X

Executive	_____	Contract Administration	X
Office Services	_____	Legal	X
Finance	_____	Human Resources	
Equal Employment	_____	Traffic Engineering	_____
Engineering	_____	Communications Division	_____
Right of Way	_____	Program Planning and Administration Division	X
Information Services	_____	Auditing	_____
Maintenance	_____	State Rail Authority	_____
Equipment	_____	Materials Control, Soil and Testing Division	_____
Budget	_____	Aeronautics	_____

DATE: AUGUST 06, 2012

DOT1300002

PAGE: 1

CUSTOMER SERVICE REPRESENTATIVE  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
MOUNDSVILLE REGIONAL OFFICE  
MARSHALL

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ASSIST CUSTOMERS IN OBTAINING DRIVER'S AND MOTOR  
VEHICLE LICENSES. EXPLAIN FORMS, FEES, TAXES,  
AND OTHER CHARGES. ENTER DATA INTO COMPUTER TO  
ACCESS PRIOR INFORMATION AND UPDATE RECORDS.  
PERFORM CASHIER TRANSACTIONS. ADMINISTER  
LEARNER'S PERMIT, MOTORCYCLE, OPERATORS,  
COMMERCIAL DRIVERS, AND VISION TESTS. ISSUE  
DRIVER'S LICENSES. CONDUCT DRIVER CLINIC  
INTERVIEWS. PERFORM VEHICLE INSPECTIONS.  
REGISTER VOTERS. TAKE PHOTOGRAPHS. A VALID  
DRIVER'S LICENSE IS REQUIRED. PERFORM RELATED  
DUTIES AS NEEDED. APPLICANTS SUBJECT TO CRIMINAL  
BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL  
OR THE EQUIVALENT.  
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID EXPERIENCE IN BOOKKEEPING,  
CASHIERING OR RELATED PUBLIC CONTACT WORK.  
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN  
ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT  
BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE  
SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR  
THE REQUIRED EXPERIENCE.  
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR  
BONDING.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1300002  
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
PETE LAKE  
DIV OF MOTOR VEHICLES  
5707 MACCORKLE AVENUE, SE  
SUITE 200  
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DOT1300002 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300003

PAGE: 1

CUSTOMER SERVICE REPRESENTATIVE  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
PRINCETON REGIONAL OFFICE  
MERCER

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ASSIST CUSTOMERS IN OBTAINING DRIVER'S AND MOTOR  
VEHICLE LICENSES. EXPLAIN FORMS, FEES, TAXES,  
AND OTHER CHARGES. ENTER DATA INTO COMPUTER TO  
ACCESS PRIOR INFORMATION AND UPDATE RECORDS.  
PERFORM CASHIER TRANSACTIONS. ADMINISTER  
LEARNER'S PERMIT, MOTORCYCLE, OPERATORS,  
COMMERCIAL DRIVERS, AND VISION TESTS. ISSUE  
DRIVER'S LICENSES. CONDUCT DRIVER CLINIC  
INTERVIEWS. PERFORM VEHICLE INSPECTIONS.  
REGISTER VOTERS. TAKE PHOTOGRAPHS. A VALID  
DRIVER'S LICENSE IS REQUIRED. PERFORM RELATED  
DUTIES AS NEEDED. APPLICANTS SUBJECT TO CRIMINAL  
BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL  
OR THE EQUIVALENT.  
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID EXPERIENCE IN BOOKKEEPING,  
CASHIERING OR RELATED PUBLIC CONTACT WORK.  
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN  
ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT  
BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE  
SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR  
THE REQUIRED EXPERIENCE.  
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR  
BONDING.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1300003  
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
PETE LAKE  
DIV OF MOTOR VEHICLES  
5707 MACCORKLE AVENUE, SE  
SUITE 200  
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DOT1300003 ON APPLICATION

DATE: AUGUST 06, 2012  
DOT1300004  
PAGE: 1

CUSTOMER SERVICE REPRESENTATIVE  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
KANAWHA CITY REGIONAL OFFICE  
KANAWHA

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ASSIST CUSTOMERS IN OBTAINING DRIVER'S AND MOTOR  
VEHICLE LICENSES. EXPLAIN FORMS, FEES, TAXES,  
AND OTHER CHARGES. ENTER DATA INTO COMPUTER TO  
ACCESS PRIOR INFORMATION AND UPDATE RECORDS.  
PERFORM CASHIER TRANSACTIONS. ADMINISTER  
LEARNER'S PERMIT, MOTORCYCLE, OPERATORS,  
COMMERCIAL DRIVERS, AND VISION TESTS. ISSUE  
DRIVER'S LICENSES. CONDUCT DRIVER CLINIC  
INTERVIEWS. PERFORM VEHICLE INSPECTIONS.  
REGISTER VOTERS. TAKE PHOTOGRAPHS. A VALID  
DRIVER'S LICENSE IS REQUIRED. PERFORM RELATED  
DUTIES AS NEEDED. APPLICANTS SUBJECT TO CRIMINAL  
BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL  
OR THE EQUIVALENT.  
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID EXPERIENCE IN BOOKKEEPING,  
CASHIERING OR RELATED PUBLIC CONTACT WORK.  
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN  
ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT  
BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE  
SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR  
THE REQUIRED EXPERIENCE.  
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR  
BONDING.

SALARY: PAY GRADE 007    \$20,472.00 - \$37,884.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1300004  
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
PETE LAKE  
DIV OF MOTOR VEHICLES  
5707 MACCORKLE AVENUE, SE  
SUITE 200  
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DOT1300004 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300005

PAGE: 1

CUSTOMER SERVICE REPRESENTATIVE  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
DRIVER SERVICES  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: CSVREP - ASSIST CUSTOMERS ON MATTERS PERTAINING TO SUSPENSIONS AND REINSTATEMENT OF DRIVING PRIVILEGES. TYPING AND COMPUTER SKILLS NEEDED TO ACCESS AND UPDATE RECORDS. REVIEW AND PROCESS LEGAL DOCUMENTS, STATEMENTS OF ARREST, SURRENDERED LICENSES, SUBPOENAS, AND COURT ORDERS. HANDLE, PROCESS, AND COMPOSE BRIEF RESPONSES TO CORRESPONDENCE. ESTABLISH AND MAINTAIN FILES AND RECORDS. OPERATE PHOTO CAMERA SYSTEM TO PRODUCE DRIVER'S LICENSE AND NON-DRIVER IDS. PERFORM RELATED DUTIES AS NECESSARY. APPLICANTS ARE SUBJECT TO CRIMINAL BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL OR THE EQUIVALENT.  
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BOOKKEEPING, CASHIERING OR RELATED PUBLIC CONTACT WORK.  
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR THE REQUIRED EXPERIENCE.  
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR BONDING.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: AUGUST 15, 2012



DATE: AUGUST 06, 2012  
DOT1300005  
PAGE: 2

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
DAVE BOLYARD  
DIV OF MOTOR VEHICLES  
5707 MACCORKLE AVENUE, SE  
SUITE 200  
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DOT1300005 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300006

PAGE: 1

COMMUNITY DEVELOPMENT SPECIALIST III  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
GOVERNOR'S HIGHWAY SAFETY PROGRAM  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: UNDER DIRECTION OF THE DIRECTOR OF WV GOVERNOR'S HIGHWAY SAFETY PROGRAM, THIS POSITION WILL BE RESPONSIBLE FOR PROGRAMMATIC FUNCTION OF THE FEDERAL NHTSA HIGHWAY SAFETY PROGRAM, INCLUDING PLANNING, DEVELOPMENT AND IMPLEMENTATION AND ADMINISTRATION OF THE SECTION 402 HIGHWAY SAFETY GRANT PROGRAM, AND ALL OTHER FEDERAL HIGHWAY SAFETY PROGRAMS FOR WHICH THE STATE IS ELIGIBLE AND ADMINISTERS. THE NUMEROUS GRANT PROGRAMS REQUIRE VAST KNOWLEDGE OF HIGHWAY SAFETY ISSUES AND COMPLEX FEDERAL GUIDELINES. REQUIRES ABILITY TO ASSIST CITY AND COUNTY GOVERNMENT OFFICIALS AND AGENCIES, AND STATE AGENCIES, IN THE IDENTIFICATION OF HIGHWAY SAFETY ISSUES, AND PROVIDE ASSISTANCE TO THESE ENTITIES IN THE PREPARATION OF GRANT APPLICATIONS AND GRANT ADMINISTRATION. POSITION WILL SUPERVISE WV GOVERNOR HIGHWAY SAFETY PROGRAM STAFF THAT ARE RESPONSIBLE FOR DAY TO DAY MONITORING OF GRANTS TO ASSURE COMPLIANCE WITH FEDERAL AND STATE RULES AND GUIDELINES. ALSO WILL BE RESPONSIBLE FOR STAFF TRAINING NECESSARY FOR IMPLEMENTATION OF FEDERAL GRANT PROGRAMS, MONITORING FISCAL ACTIVITIES OF VARIOUS GRANT PROGRAMS, INCLUDING BUDGET DEVELOPMENT, MAINTENANCE OF RECORDS/ DOCUMENTATION, PURCHASING AND REPORTING REQUIREMENTS, AND GRANT CLOSE OUT PROCEDURES. RESPONSIBLE FOR FEDERAL REPORTING REQUIREMENTS. SERVE AS PRIMARY LIAISON BETWEEN THE STATE HIGHWAY SAFETY PROGRAM AND THE NHTSA REGIONAL OFFICE. (SOME OF THE GRANT PROGRAMS INCLUDE THE SECTION 406 SEATBELT PERFORMANCE PROGRAM, SECTION 408 TRAFFIC RECORDS PROGRAM, SECTION 410 AND SECTION 154 IMPAIRED DRIVING PROGRAM, SECTION 2010 MOTORCYCLE SAFETY PROGRAM, AND THE SECTION 2011

DATE: AUGUST 06, 2012  
DOT1300006  
PAGE: 2

CHILD PASSENGER SAFETY PROGRAM). PERFORM  
ADDITIONAL DUTIES AS REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM AN ACCREDITED FOUR-YEAR  
COLLEGE OR UNIVERSITY.  
EXPERIENCE: FOUR YEARS OF FULL-TIME OR PART-TIME  
EQUIVALENT PAID PROFESSIONAL EXPERIENCE IN GRANTS  
DEVELOPMENT OR GRANTS ADMINISTRATION, DELIVERY OF  
TECHNICAL ASSISTANCE PROGRAMS, INDUSTRIAL  
DEVELOPMENT, COMMUNITY DEVELOPMENT, PLANNING,  
PROJECT ADMINISTRATION, BUSINESS ADMINISTRATION,  
PUBLIC ADMINISTRATION OR CRIMINAL JUSTICE.  
SUBSTITUTION: A MASTER'S DEGREE FROM AN  
ACCREDITED COLLEGE OR UNIVERSITY MAY SUBSTITUTE  
FOR ONE YEAR OF THE REQUIRED EXPERIENCE.

SALARY: PAY GRADE 016 \$33,036.00 - \$61,128.00

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
BOB TIPTON  
DIV OF MOTOR VEHICLES  
5707 MACCORKLE AVENUE, SE  
SUITE 200  
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DOT1300006 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300007

PAGE: 1

CUSTOMER SERVICE REPRESENTATIVE  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
ROMNEY REGIONAL OFFICE  
HAMPSHIRE

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ASSIST CUSTOMERS IN OBTAINING DRIVER'S AND MOTOR  
VEHICLE LICENSES. EXPLAIN FORMS, FEES, TAXES,  
AND OTHER CHARGES. ENTER DATA INTO COMPUTER TO  
ACCESS PRIOR INFORMATION AND UPDATE RECORDS.  
PERFORM CASHIER TRANSACTIONS. ADMINISTER  
LEARNER'S PERMIT, MOTORCYCLE, OPERATORS,  
COMMERCIAL DRIVERS, AND VISION TESTS. ISSUE  
DRIVER'S LICENSES. CONDUCT DRIVER CLINIC  
INTERVIEWS. PERFORM VEHICLE INSPECTIONS.  
REGISTER VOTERS. TAKE PHOTOGRAPHS. A VALID  
DRIVER'S LICENSE IS REQUIRED. PERFORM RELATED  
DUTIES AS NEEDED. APPLICANTS SUBJECT TO CRIMINAL  
BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL  
OR THE EQUIVALENT.  
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID EXPERIENCE IN BOOKKEEPING,  
CASHIERING OR RELATED PUBLIC CONTACT WORK.  
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN  
ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT  
BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE  
SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR  
THE REQUIRED EXPERIENCE.  
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR  
BONDING.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1300007  
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
PETE LAKE  
DIV OF MOTOR VEHICLES  
5707 MACCORKLE AVENUE, SE  
SUITE 200  
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DOT1300007 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300008

PAGE: 1

CUSTOMER SERVICE REPRESENTATIVE  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
HUNTINGTON REGIONAL OFFICE  
CABELL

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ASSIST CUSTOMERS IN OBTAINING DRIVER'S AND MOTOR  
VEHICLE LICENSES. EXPLAIN FORMS, FEES, TAXES,  
AND OTHER CHARGES. ENTER DATA INTO COMPUTER TO  
ACCESS PRIOR INFORMATION AND UPDATE RECORDS.  
PERFORM CASHIER TRANSACTIONS. ADMINISTER  
LEARNER'S PERMIT, MOTORCYCLE, OPERATORS,  
COMMERCIAL DRIVERS, AND VISION TESTS. ISSUE  
DRIVER'S LICENSES. CONDUCT DRIVER CLINIC  
INTERVIEWS. PERFORM VEHICLE INSPECTIONS.  
REGISTER VOTERS. TAKE PHOTOGRAPHS. A VALID  
DRIVER'S LICENSE IS REQUIRED. PERFORM RELATED  
DUTIES AS NEEDED. APPLICANTS SUBJECT TO CRIMINAL  
BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL  
OR THE EQUIVALENT.  
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID EXPERIENCE IN BOOKKEEPING,  
CASHIERING OR RELATED PUBLIC CONTACT WORK.  
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN  
ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT  
BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE  
SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR  
THE REQUIRED EXPERIENCE.  
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR  
BONDING.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1300008  
PAGE: 2

TO APPLY:        SEND DIVISION OF PERSONNEL APPLICATION TO:  
                 PETE LAKE  
                 DIV OF MOTOR VEHICLES  
                 5707 MACCORKLE AVENUE, SE  
                 SUITE 200  
                 CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DOT1300008 ON APPLICATION

DATE: AUGUST 05, 2012  
DOT1300010  
PAGE: 1

CUSTOMER SERVICE REPRESENTATIVE  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
KANAWHA CITY REGIONAL OFFICE  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: ASSIST CUSTOMERS IN OBTAINING DRIVER'S AND MOTOR  
VEHICLE LICENSES. EXPLAIN FORMS, FEES, TAXES,  
AND OTHER CHARGES. ENTER DATA INTO COMPUTER TO  
ACCESS PRIOR INFORMATION AND UPDATE RECORDS.  
PERFORM CASHIER TRANSACTIONS. ADMINISTER  
LEARNER'S PERMIT, MOTORCYCLE, OPERATORS,  
COMMERCIAL DRIVERS, AND VISION TESTS. ISSUE  
DRIVER'S LICENSES. CONDUCT DRIVER CLINIC  
INTERVIEWS. PERFORM VEHICLE INSPECTIONS.  
REGISTER VOTERS. TAKE PHOTOGRAPHS. A VALID  
DRIVER'S LICENSE IS REQUIRED. PERFORM RELATED  
DUTIES AS NEEDED. APPLICANTS SUBJECT TO CRIMINAL  
BACKGROUND INVESTIGATION.

REQUIREMENTS: TRAINING: GRADUATION FROM STANDARD HIGH SCHOOL  
OR THE EQUIVALENT.  
EXPERIENCE: ONE YEAR OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID EXPERIENCE IN BOOKKEEPING,  
CASHIERING OR RELATED PUBLIC CONTACT WORK.  
SUBSTITUTION: SUCCESSFUL FULL-TIME STUDY IN AN  
ACCREDITED COLLEGE OR UNIVERSITY, OR RESIDENT  
BUSINESS OR VOCATIONAL SCHOOL TRAINING MAY BE  
SUBSTITUTED THROUGH AN ESTABLISHED FORMULA FOR  
THE REQUIRED EXPERIENCE.  
SPECIAL REQUIREMENT: MUST BE ELIGIBLE FOR  
BONDING.

SALARY: PAY GRADE 007 \$20,472.00 - \$37,884.00

DEADLINE: AUGUST 16, 2012



DATE: AUGUST 05, 2012  
DOT1300010  
PAGE: 2

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
PETE LAKE  
DIV OF MOTOR VEHICLES  
5707 MACCORKLE AVENUE, SE  
SUITE 200  
CHARLESTON, WV 25317

PLEASE INCLUDE POSTING NUMBER DOT1300010 ON APPLICATION

DATE: AUGUST 06, 2012  
DOT1201265  
PAGE: 1

HIGHWAY ENGINEER  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
PROGRAM PLANNING & ADMINISTRATION  
KANAWHA

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWENGR - UNDER LIMITED SUPERVISION, PERFORMS PROFESSIONAL ENGINEERING WORK AT THE EXPERT LEVEL AS THE PROGRAM MANAGEMENT UNIT LEADER AND WILL BE RESPONSIBLE FOR THE MANAGEMENT AND OVERSIGHT OF THE PREPARATION, IMPLEMENTATION, AND MONITORING OF PROJECT SCHEDULES AND PROGRAM REVIEWS OF BOTH FEDERAL AND STATE FUNDED PROJECTS. THE DUTIES WILL OVERSEEING PROGRAM MANAGERS, REGIONAL PROGRAM ENGINEERS, AND OTHER TECHNICAL/ PROFESSIONAL EMPLOYEES. WORK DUTIES WILL ALSO INCLUDE THE MANAGEMENT OF THE PROJECT AND PROGRAM SCHEDULES THROUGH CRITICAL PATH SCHEDULING AND UTILIZING THROUGH THE GIS PLATFORM. PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: CURRENT LICENSE AS A REGISTERED PROFESSIONAL ENGINEER IN WEST VIRGINIA.  
EXPERIENCE: SEVEN YEARS OF PROFESSIONAL HIGHWAY ENGINEERING EXPERIENCE INVOLVING THE DESIGN, CONSTRUCTION, OR MAINTENANCE OF HIGHWAYS.  
NOTE: THE EXPERIENCE MAY HAVE BEEN ACQUIRED AFTER THE BACHELOR'S DEGREE BUT MAY HAVE OCCURRED BEFORE OR AFTER REGISTRATION AS A PROFESSIONAL ENGINEER.  
SUBSTITUTION: MASTER'S OF SCIENCE DEGREE IN CIVIL ENGINEERING FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE. NON-HIGHWAY PROFESSIONAL ENGINEERING EXPERIENCE MAY BE SUBSTITUTED FOR THE HIGHWAY ENGINEERING EXPERIENCE AT THE RATE OF TWO YEARS OF GENERAL EXPERIENCE FOR ONE YEAR OF HIGHWAY RELATED EXPERIENCE.

SALARY: PAY GRADE 023    \$50,676.00 - \$93,756.00

DATE: AUGUST 06, 2012  
DOT1201265  
PAGE: 2

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
ROB PENNINGTON  
WVDOH - PROGRAM PLANNING & ADMINISTRATION DIVISION  
CAPITOL COMPLEX  
BLDG 5, ROOM A-816  
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DOT1201265 ON APPLICATION

DATE: AUGUST 06, 2012  
DOT1301104  
PAGE: 1

HIGHWAY ENGINEER TRAINEE  
CLASSIFIED POSITION VACANCIES 003

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
CONTRACT ADMINISTRATION DIVISION  
KANAWHA

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWENGTR - UNDER CLOSE SUPERVISION, THE HIGHWAY ENGINEER TRAINEE WILL PERFORM BEGINNING LEVEL TRAINING WORK TO DEVELOP PROFICIENCY IN THE USE OF KNOWLEDGE, SKILLS, AND ABILITIES IN HIGHWAY/CIVIL ENGINEERING. THIS EMPLOYEE WILL PARTICIPATE IN AN ON THE JOB TRAINING PROGRAM AND APPLY KNOWLEDGE AND SKILLS IN THE CIVIL ENGINEERING FIELD FOR THE SOLUTION OF PRACTICAL PROBLEMS AND TO DEVELOP SOLUTIONS WHICH CONFORM TO DEPARTMENTAL POLICIES, RULES AND REGULATIONS AS WELL AS PROFESSIONAL STANDARDS. WILL COORDINATE CONSTRUCTION PROJECT ACTIVITIES, DETERMINE HORIZONTAL AND VERTICAL HIGHWAY ALIGNMENTS, PERFORM FIELD INSPECTION AND MAY SUPERVISE CONSTRUCTION PROJECTS. APPLICANT SHOULD POSSESS MINOR TO MODERATE KNOWLEDGE OF CONTRACT ADMINISTRATION DIVISION'S POLICIES AND PROCEDURES AS WELL AS BEING SOMEWHAT FAMILIAR WITH THE PROJECT RECORD SYSTEM (PRS). APPLICANT WILL BE REQUIRED TO TRAIN AND BECOME PROFICIENT IN THE USE OF SITE MANAGER SOFTWARE BEING USED FOR PROJECT RECORDS. THIS POSITION IS TRANSIENT AND WILL BE ASSIGNED STATEWIDE AT THE DISCRETION OF THE DIVISION AND THE DIRECTOR, MOVING AROUND THE STATE BASED UPON NEEDS OF PROJECT-BY-PROJECT BASIS. ADDITIONAL DUTIES MAY BE ASSIGNED AS NEEDED.

REQUIREMENTS: TRAINING: BACHELOR'S DEGREE IN CIVIL ENGINEERING FROM A REGIONALLY ABET ACCREDITED FOUR-YEAR COLLEGE OR UNIVERSITY. PREFERENCE IN MAKING APPOINTMENTS MAY BE SHOWN FOR INDIVIDUALS WITH TRAINING DIRECTLY RELATED TO THE TYPE OF POSITION TO BE FILLED. TRAINING AREAS INCLUDE CONSTRUCTION, MAINTENANCE, PLANNING, DESIGN, SOILS, STRUCTURES, AND TRAFFIC.



DATE: AUGUST 06, 2012  
DOT1301104  
PAGE: 2

SUBSTITUTION: A BACHELOR'S DEGREE IN CIVIL ENGINEERING TECHNOLOGY FROM A REGIONALLY ABET ACCREDITED FOUR YEAR COLLEGE OR UNIVERSITY OR A BACHELOR'S DEGREE IN CIVIL ENGINEERING FROM A NON-ABET ACCREDITED COLLEGE OR UNIVERSITY MAY BE SUBSTITUTED FOR THE REQUIRED TRAINING IF THE APPLICANT HAS ALSO PASSED THE FUNDAMENTALS OF ENGINEERING EXAMINATION ADMINISTERED BY THE WEST VIRGINIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS, OR AN EQUIVALENT EXAMINATION ADMINISTERED BY ANOTHER STATE'S ENGINEER REGISTRATION ORGANIZATION.

NOTE: APPOINTMENT ABOVE THE ENTRY LEVEL MAY BE MADE AT THE RATE OF FIVE PERCENT FOR EACH THREE MONTHS CO-OP EXPERIENCE WITH THE WEST VIRGINIA DIVISION OF HIGHWAYS, CO-OP EXPERIENCE WITH ANOTHER TRANSPORTATION ORGANIZATION OR RELATED WORK EXPERIENCE WITH A COMPANY SUCH AS AN ENGINEERING CONSULTING FIRM.

AT THE APPOINTING AGENCY'S DISCRETION, COMPETITIVE CANDIDATES MAY RECEIVE PROBATIONARY APPOINTMENT PENDING OFFICIAL VERIFICATION OF THE QUALIFYING DEGREE. THE QUALIFYING DEGREE MUST BE VERIFIED BEFORE THE EMPLOYEE MAY BE CERTIFIED AS PERMANENT.

SALARY: PAY GRADE 019 \$39,372.00 - \$72,840.00

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
TODD RUMBAUGH  
WVDOH - CONTRACT ADMINISTRATION  
CAPITOL COMPLEX  
BLDG 5, ROOM A-725  
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DOT1301104 ON APPLICATION

DATE: AUGUST 06, 2012  
DOT1301106  
PAGE: 1

INVESTIGATOR 2  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
LEGAL DIVISION  
POCAHONTAS RANDOLPH PENDLETON LEWIS  
BRAXTON UPSHUR WEBSTER NICHOLAS  
GILMER CLAY

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: INVES2 - UNDER GENERAL SUPERVISION, CONDUCTS  
INTERNAL INVESTIGATIONS AND FIELD INVESTIGATIONS  
OF CLAIMS MADE FOR OR AGAINST THE DEPARTMENT.  
MAINTAINS RECORDS OF INVESTIGATIONS AND MAY  
PREPARE WRITTEN REPORT OF INVESTIGATIONS. PERFORMS  
RELATED DUTIES AS REQUIRED. TRAVEL REQUIRED AND ON  
CALL 24/7. VALID DRIVER'S LICENSE REQUIRED.  
ACCIDENT INVESTIGATION AND RECONSTRUCTION  
EXPERIENCE PREFERRED. MAJORITY OF DUTIES WILL BE  
IN DISTRICTS 7 AND 8, BUT MAY ALSO INVOLVE  
STATEWIDE EMPLOYMENT INVESTIGATIONS. THE  
SUCCESSFUL APPLICANT MUST BE DISCREET AND TACTFUL  
IN SAFEGUARDING SENSITIVE INFORMATION AND BE  
ABLE TO WORK WITH AND MAINTAIN CONFIDENTIAL  
INFORMATION.

REQUIREMENTS: TRAINING: GRADUATION FROM AN ACCREDITED FOUR-YEAR  
COLLEGE OR UNIVERSITY.  
SUBSTITUTION: EXPERIENCE AS DESCRIBED BELOW MAY  
BE SUBSTITUTED ON A YEAR-FOR-YEAR BASIS FOR THE  
REQUIRED TRAINING.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID EXPERIENCE IN INVESTIGATIVE WORK.  
SPECIAL REQUIREMENT: POSSESSION OF A VALID WEST  
VIRGINIA DRIVER'S LICENSE AND THE AVAILABILITY OF  
AN AUTOMOBILE MAY BE REQUIRED. QUALIFICATION TO  
POSSESS AND USE FIREARMS MAY BE REQUIRED.

SALARY: PAY GRADE 013 \$27,732.00 - \$51,312.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1301106  
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
ANTHONY HALKIAS  
WVDOH - LEGAL DIVISION  
CAPITOL COMPLEX  
BLDG 5, ROOM A-519  
CHARLESTON, WV 25305

PLEASE INCLUDE POSTING NUMBER DOT1301106 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300102

PAGE: 1

TRANSPORTATION ENGINEERING TECHNICIAN  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT ONE  
DISTRICT 1 CONSTRUCTION  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRET - THIS POSITION WILL PERFORM INTERMEDIATE TO ADVANCED LEVEL DUTIES ASSOCIATED WITH HIGHWAY AND BRIDGE CONSTRUCTION. DUTIES OF THIS POSITION INCLUDE BUT IS NOT LIMITED TO PERFORMING MATERIALS TESTING IN THE FIELD, READ AND UTILIZE COMPLEX PLANS AND SPECIFICATIONS, ASSURE COMPLIANCE WITH OSHA AND OTHER SAFETY REQUIREMENTS, COORDINATE TRAFFIC CONTROL AND DETOURS, INSPECT AND VERIFY COMPLIANCE WITH FEDERAL, STATE AND LOCAL REQUIREMENTS, COORDINATE ACTIVITIES WITH, UTILITIES, LOCAL GOVERNMENTS AND CITIZEN, AND OTHER DUTIES ASSOCIATED WITH THE INSPECTION OF CONSTRUCTION PROJECTS. THIS EMPLOYEE WILL PARTICIPATE IN A TRAINING PROGRAM REQUIRING 180 TECHNICIAN DEVELOPMENT HOURS. PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: CERTIFICATION AS A TRANSPORTATION ENGINEERING TECHNICIAN BY THE WEST VIRGINIA TRANSPORTATION CERTIFICATION BOARD AT BRIDGEMONT COMMUNITY AND TECHNICAL COLLEGE.  
SPECIAL REQUIREMENT: POSSESSION OF A VALID DRIVER'S LICENSE.  
SUBSTITUTION (NEW HIRES ONLY): THIRTY-SIX HOURS IN ENGINEERING TECHNOLOGY FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY, PLUS FIVE YEARS OF PAID EXPERIENCE IN A TECHNICAL CAPACITY IN A CIVIL ENGINEERING ENVIRONMENT MAY BE SUBSTITUTED FOR THE CERTIFICATION.  
OR  
AN ASSOCIATE OR DEGREE IN CIVIL ENGINEERING TECHNOLOGY, PLUS FOUR YEARS OF PAID EXPERIENCE IN A TECHNICAL CAPACITY IN A CIVIL ENGINEERING ENVIRONMENT.



DATE: AUGUST 06, 2012  
DOT1300102  
PAGE: 2

SALARY: PAY GRADE 014 \$29,400.00 - \$54,396.00

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
JOHN MCBRAYER  
WVDOH - DISTRICT ONE  
1334 SMITH STREET  
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER DOT1300102 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300103

PAGE: 1

HIGHWAY ENGINEER ASSOCIATE  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT ONE  
DISTRICT 1 BRIDGE DEPARTMENT  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: HWENGAS - THIS POSITION IS LOCATED IN THE DISTRICT ONE BRIDGE SECTION AND WILL SERVE PRIMARILY AS A STRUCTURAL LOAD RATING/EVALUATION ENGINEER. DUTIES OF THIS POSITION WILL INCLUDE BUT IS NOT LIMITED TO THE LOAD RATING AND ANALYSIS OF PROPOSED AND EXISTING BRIDGES AS REQUIRED BY THE WVDOH BRIDGE LOAD RATING PROGRAM, PROVIDING LOAD RATING ASSISTANCE TO OTHERS, AND REVIEWING BRIDGE INSPECTION REPORTS FOR COMPLETENESS AND COMPLIANCE WITH ESTABLISHED STATE AND FEDERAL POLICIES. DUTIES OF THIS POSITION WILL INVOLVE A VARIETY OF OTHER STRUCTURAL ENGINEERING ASSIGNMENTS INCLUDING THE DESIGN OF NEW STRUCTURES, REVIEWING OF DESIGNS AND CONTRACT DOCUMENTS, PROCESSING AND APPROVING OVERSIZE/OVERWEIGHT HAULING PERMITS, AMONG OTHER VARIOUS DUTIES ASSOCIATED WITH THE DESIGN, REPAIR, RETROFIT, AND MAINTENANCE OF BRIDGES AND HIGHWAY STRUCTURES. FIELD WORK MAY BE REQUIRED PERIODICALLY. WILL PERFORM OTHER DUTIES AS REQUIRED. EXPERIENCE WITH BRIDGE DESIGN AND/OR BRIDGE EVALUATION IS PREFERRED.

REQUIREMENTS: TRAINING: CURRENT LICENSE AS A REGISTERED PROFESSIONAL ENGINEER IN WEST VIRGINIA.

SALARY: PAY GRADE 022 \$47,352.00 - \$87,612.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1300103  
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
JOHN MCBRAYER  
WVDOH - DISTRICT ONE  
1334 SMITH STREET  
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER DOT1300103 ON APPLICATION

DATE: AUGUST 06, 2012  
DOT1300104  
PAGE: 1

TRANSPORTATION WORKER 3  
CLASSIFIED POSITION VACANCIES 003

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT ONE  
DISTRICT EQUIPMENT SHOP  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3MECH - PERFORMS MAJOR OVERHAUL OF GASOLINE  
POWERED AUTOMOTIVE AND HIGHWAY MAINTENANCE  
EQUIPMENT. MAY BE EXPOSED TO HAZARDOUS WORKING  
CONDITIONS AND INCLEMENT WEATHER. PERFORMS  
RELATED WORK AS REQUIRED. CONSIDERATION WILL BE  
GIVEN TO CANDIDATES POSSESSING A COMMERCIAL  
DRIVERS LICENSE (CDL) REQUIRED. A CDL WILL BE  
REQUIRED WITHIN SIX MONTHS OF EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE  
BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION  
OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK  
OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN  
HEATING, VENTILATION AND COOLING; (OR) TWO YEARS  
OF FULL-TIME OR EQUIVALENT PART-TIME PAID  
EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL  
CONSTRUCTION;  
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-  
TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS  
DRILLING OR SURFACE MINING REQUIRING THE OPERATION  
OF DRILLING EQUIPMENT OR AUGER;  
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-  
BRIDGE MAINTENANCE WORKER.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN  
APPROVED VOCATIONAL SCHOOL PROGRAM IN  
AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS  
MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED  
EXPERIENCE.  
SPECIAL REQUIREMENTS: (1) A VALID MOTOR  
VEHICLE OPERATOR'S LICENSE; (2) A VALID  
CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS  
REQUIRED IN THE AREA OF ASSIGNMENT OF

DATE: AUGUST 06, 2012  
DOT1300104  
PAGE: 2

EQUIPMENT OPERATION, AND MAY BE REQUIRED IN  
BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY  
MAINTENANCE, AND CORE DRILLING AT THE DISCRETION  
OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN  
THE CLASS MAY REQUIRE CERTIFICATION IN THE  
ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC  
POSITIONS MAY REQUIRE CERTIFICATION FROM A  
FEDERAL EPA APPROVED TESTING ORGANIZATION  
AS A CERTIFIED TECHNICIAN REQUIRED BY THE  
CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 - \$20.11

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
JOHN MCBRAYER  
WVDOH - DISTRICT ONE  
1334 SMITH STREET  
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER DOT1300104 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300105

PAGE: 1

TRANSPORTATION WORKER 1

CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT ONE  
CHELYAN HEADQUARTERS  
KANAWHA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TWILAB - THIS POSITION WILL WORK UNDER DIRECT SUPERVISION PERFORMING UNSKILLED TO SEMI-SKILLED WORK IN THE MAINTENANCE OF HIGHWAYS. DUTIES OF THIS POSITION INCLUDE BUT IS NOT LIMITED TO REPLACE BITUMINOUS ROAD SURFACES, CLEAN CULVERTS, FLAGGING, LITTER CONTROL, ASSISTS EQUIPMENT OPERATORS AND HIGHER LEVEL CRAFT WORKERS, LOAD AND UNLOAD TRUCKS WITH SAND, GRAVEL AND BLACKTOP, SEAL JOINTS AND CRACKS IN PAVED SURFACES, WILL USE HAND TOOLS AND SMALL MOTORIZED EQUIPMENT. MAY BE EXPOSED TO INCLEMENT WEATHER AND HAZARDOUS WORK CONDITIONS. PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
SPECIAL REQUIREMENT: A VALID MOTOR VEHICLE LICENSE IS REQUIRED. A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 10H \$9.73 - \$17.35

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
JOHN MCBRAYER  
WVDOH - DISTRICT ONE  
1334 SMITH STREET  
CHARLESTON, WV 25301

PLEASE INCLUDE POSTING NUMBER DOT1300105 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1200378

PAGE: 1

TRANSPORTATION WORKER 3  
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT THREE  
DISTRICT EQUIPMENT SHOP  
WOOD

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3MECH - UNDER LIMITED SUPERVISION, EMPLOYEE PERFORMS MAJOR OVERHAUL OF GASOLINE AND DIESEL POWERED AUTOMOTIVE AND HIGHWAY MAINTENANCE EQUIPMENT. WILL DIAGNOSE MECHANICAL PROBLEMS AND DETERMINE APPROPRIATE PROCEDURES FOR REPAIR, CHANGE AND REPAIR TIRES ON VEHICLES AND HEAVY EQUIPMENT, AND PERFORM PREVENTIVE MAINTENANCE INSPECTIONS ON HEAVY EQUIPMENT. WILL BE REQUIRED TO COMPLETE ANY NECESSARY DOCUMENTATION AND PAPERWORK. MAY BE EXPOSED TO HAZARDOUS WORK CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. CDL WILL BE REQUIRED AFTER EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;  
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;  
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-BRIDGE MAINTENANCE WORKER.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED

DATE: AUGUST 06, 2012  
DOT1200378  
PAGE: 2

EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 - \$20.11

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
JAMES ROTEN  
WVDOH - DISTRICT THREE  
624 DEPOT STREET  
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DOT1200378 ON APPLICATION



DATE: AUGUST 06, 2012  
DOT1300300  
PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT THREE  
ROANE COUNTY HEADQUARTERS  
ROANE

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS SINGLE OR TANDEM AXLE DUMP TRUCKS, ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, TRENCH MACHINE, MOWERS, CULVERT CLEANER, SNOW PLOW AND SPREADERS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. CLASS A CDL MAY BE GIVEN PREFERENCE.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS

DATE: AUGUST 06, 2012  
DOT1300300  
PAGE: 2

EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
JAMES ROTEN  
WVDOH - DISTRICT THREE  
624 DEPOT STREET  
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DOT1300300 ON APPLICATION

DATE: AUGUST 06, 2012  
DOT1300301  
PAGE: 1

TRANSPORTATION ENGINEERING TECHNICIAN-SENIOR  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT THREE  
DISTRICT 3 MAINTENANCE  
WOOD

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRET SR - THE EMPLOYEE IN THIS POSITION, UNDER THE  
DIRECTION OF THE DISTRICT MAINTENANCE ENGINEER,  
WILL PERFORM ADVANCED LEVEL WORK AS THE DISTRICT  
PERMITS SUPERVISOR. EMPLOYEE WILL REVIEW AND  
RECOMMEND FOR APPROVAL ALL DRIVEWAY APPROACH,  
ENCROACHMENT, BEAUTIFICATION AND/OR MISCELLANEOUS  
PERMITS ONTO OR WITHIN STATE RIGHTS OF WAY.  
EMPLOYEE WILL SUPERVISE EMPLOYEES WITHIN THE  
PERMITS SECTION TO ENSURE ALL APPLICABLE  
SPECIFICATIONS AND MAINTENANCE STANDARDS ARE  
FOLLOWED BEFORE PERMITS CAN BE ISSUED. EMPLOYEE  
WILL ALSO OVERSEE THE COUNTY MAP SALES, AND BE  
RESPONSIBLE FOR THE MAINTENANCE, COMPLETION AND  
BALANCING OF THE BANK DEPOSITS FROM MAP SALES.  
WILL SCHEDULE ON-SITE OR IN-HOUSE MEETINGS WITH  
APPLICANTS, DEVELOPERS, CONSULTANTS, CONTRACTORS,  
OTHER DISTRICT STAFF, ETC. AS NECESSARY DURING THE  
PERMITTING PROCESS. EMPLOYEE WILL REVIEW BONDING  
REQUIREMENTS AND RELEASES AS APPROPRIATE FOR  
PERMIT APPLICANTS. PERFORMS RELATED WORK AND  
DUTIES AS REQUIRED.  
ONE VACANCY TO FILL - ALTERNATE POSTING DOT1300302

REQUIREMENTS: CERTIFICATION AS A TRANSPORTATION ENGINEERING  
TECHNICIAN - SENIOR BY THE WEST VIRGINIA  
TRANSPORTATION ENGINEERING TECHNICIAN  
CERTIFICATION BOARD AT BRIDGEMONT COMMUNITY  
AND TECHNICAL COLLEGE.  
SPECIAL REQUIREMENT: POSSESSION OF A VALID  
DRIVER'S LICENSE IS ALSO REQUIRED.  
SUBSTITUTION (NEW HIRES ONLY): AN ASSOCIATE  
DEGREE IN CIVIL ENGINEERING TECHNOLOGY FROM  
A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY,  
PLUS TEN YEARS OF PAID EXPERIENCE IN A TECHNICAL

DATE: AUGUST 06, 2012  
DOT1300301  
PAGE: 2

CAPACITY IN A CIVIL ENGINEERING ENVIRONMENT MAY  
BE SUBSTITUTED FOR THE CERTIFICATION.

SALARY: PAY GRADE 017 \$35,028.00 - \$64,812.00

DEADLINE: AUGUST 16, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
JAMES ROTEN  
WVDOH - DISTRICT THREE  
624 DEPOT STREET  
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DOT1300301 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300302

PAGE: 1

TRANS ENGINEER TECH ENROLLEE 3  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT THREE  
DISTRICT 3 MAINTENANCE  
WOOD

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRETEN3 - THE EMPLOYEE IN THIS POSITION, UNDER THE DIRECTION OF THE DISTRICT MAINTENANCE ENGINEER, WILL PERFORM PARA PROFESSIONAL ENGINEERING LEVEL WORK AS THE DISTRICT PERMITS SUPERVISOR. EMPLOYEE WILL REVIEW AND RECOMMEND FOR APPROVAL ALL DRIVEWAY APPROACH, ENCROACHMENT, BEAUTIFICATION AND/OR MISCELLANEOUS PERMITS ONTO OR WITHIN STATE RIGHTS OF WAY. EMPLOYEE WILL SUPERVISE EMPLOYEES WITHIN THE PERMITS SECTION TO ENSURE ALL APPLICABLE SPECIFICATIONS AND MAINTENANCE STANDARDS ARE FOLLOWED BEFORE PERMITS CAN BE ISSUED. EMPLOYEE WILL ALSO OVERSEE THE COUNTY MAP SALES, AND BE RESPONSIBLE FOR THE MAINTENANCE, COMPLETION AND BALANCING OF THE BANK DEPOSITS FROM MAP SALES. WILL SCHEDULE ON-SITE OR IN-HOUSE MEETINGS WITH APPLICANTS, DEVELOPERS, CONSULTANTS, CONTRACTORS, OTHER DISTRICT STAFF, ETC. AS NECESSARY DURING THE PERMITTING PROCESS. EMPLOYEE WILL REVIEW BONDING REQUIREMENTS AND RELEASES AS APPROPRIATE FOR PERMIT APPLICANTS. PERFORMS RELATED WORK AND DUTIES AS REQUIRED.  
ONE VACANCY TO FILL - ALTERNATE POSTING DOT1300301

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR YEAR HIGH SCHOOL OR THE EQUIVALENT.  
SUBSTITUTION: EXPERIENCE AS DESCRIBED BELOW MAY BE SUBSTITUTED FOR THE REQUIRED TRAINING ON A YEAR-FOR-YEAR BASIS.  
EXPERIENCE: TEN YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID TECHNICAL EXPERIENCE ASSOCIATED WITH THE DESIGN, DEVELOPMENT, OR MANAGEMENT OF CONSTRUCTION OR RENOVATION PROJECTS WHICH INVOLVE THE APPLICATION OF ENGINEERING PRINCIPLES FROM ONE OF THE TRADITIONAL ENGINEERING DISCIPLINES.

DATE: AUGUST 06, 2012  
DOT1300302  
PAGE: 2

SUBSTITUTION: AN ASSOCIATE DEGREE FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY IN ENGINEERING, ENGINEERING TECHNOLOGY, OR RELATED FIELDS MAY BE SUBSTITUTED FOR TWO YEARS OF THE REQUIRED EXPERIENCE. A BACHELOR'S DEGREE FROM A REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY IN ENGINEERING, ENGINEERING TECHNOLOGY, OR RLEATED FIELDS MAY BE SUBSTITUTED FOR FOUR YEARS OF THE REQUIRED EXPERIENCE.

SALARY: PAY GRADE 016 \$33,036.00 - \$61,128.00

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
JAMES ROTEN  
WVDOH - DISTRICT THREE  
624 DEPOT STREET  
PARKERSBURG, WV 26101

PLEASE INCLUDE POSTING NUMBER DOT1300302 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300401

PAGE: 1

TRANSPORTATION WORKER 1

CLASSIFIED POSITION VACANCIES 010

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT FOUR  
HARRISON COUNTY HEADQUARTERS  
HARRISON

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW1CW  
PERFORMS UNSKILLED TO SEMI-SKILLED WORK IN THE  
CONSTRUCTION AND MAINTENANCE OF HIGHWAYS, BRIDGES,  
RELATED BUILDINGS AND STRUCTURES. CLEANS CULVERTS  
AND REPAIRS SHOULDERS. FLAGS TRAFFIC. USES LIGHT  
MOTORIZED EQUIPMENT. USES A VARIETY OF MANUAL AND  
POWER HAND TOOLS. OPERATES LIGHT MAINTENANCE  
TRUCKS, ETC. ROUGH CARPENTRY. ASSISTS OTHER CO-  
WORKERS. FOLLOW ORAL AND WRITTEN INSTRUCTIONS.  
WORK COOPERATIVELY WITH OTHERS. MAINTAIN ROUTINE  
RECORDS. MAY BE EXPOSED TO HAZARDOUS AND  
INCLEMENT WEATHER. CDL REQUIRED 6 MONTHS AFTER  
EMPLOYMENT. PERFORMS RELATED WORK AS REQUIRED.  
ALTERNATIVE POSTING DOT1300402.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
SPECIAL REQUIREMENT: A VALID MOTOR  
VEHICLE LICENSE IS REQUIRED. A COMMERCIAL  
DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOY-  
MENT.

SALARY: PAY GRADE 10H \$9.73 - \$17.35

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
GREG PHILLIPS  
WVDOH - DISTRICT FOUR  
PO BOX 4220  
CLARKSBURG, WV 26302

PLEASE INCLUDE POSTING NUMBER DOT1300401 ON APPLICATION

DATE: AUGUST 06, 2012  
DOT1300402  
PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 010

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT FOUR  
HARRISON COUNTY HEADQUARTERS  
HARRISON

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2CW  
SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE  
OF HIGHWAYS. WILL MAKE REPAIRS TO HIGHWAY  
CULVERTS AND PERFORM TRAFFIC CONTROL. MAY DRIVE  
SALT TRUCK DURING SRIC. MAY BE EXPOSED TO  
HAZARDOUS WORK CONDITIONS AND INCLEMENT WEATHER.  
CDL WITHIN 6 MONTHS AFTER EMPLOYMENT. PERFORMS  
RELATED WORK AS REQUIRED. ALTERNATIVE POSTING  
DOT1300401.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID OR NON-PAID EXPERIENCE IN  
AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT  
OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL  
WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS  
OF FULL-TIME OR EQUIVALENT PART-TIME PAID  
EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL  
CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN  
APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE  
MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE  
SUBSTITUTED FOR ONE YEAR OF THE REQUIRED  
EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF  
EQUIPMENT OPERATION: EQUIPMENT OPERATION  
CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS  
LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL  
SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS  
EXPERIENCE. OR A VALID CLASS A OR CLASS B  
COMMERCIAL DRIVER'S LICENSE IN THE AREA OF  
ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE  
FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY



DATE: AUGUST 06, 2012  
DOT1300402  
PAGE: 2

MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/  
COMPLETION OF AN APPROVED TRAINING COURSE IN  
SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING  
COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST  
VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE  
REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR  
VEHICLE OPERATOR'S LICENSE; (2) A VALID  
CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS  
REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT  
OPERATION, AND MAY BE REQUIRED IN BRIDGE  
MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY  
MAINTENANCE AND BRIDGE MAINTENANCE, AT THE  
DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME  
POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION  
IN THE ASSIGNED AREAS AFTER APPOINTMENT;  
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION  
FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION  
AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN  
AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
GREG PHILLIPS  
WVDOH - DISTRICT FOUR  
PO BOX 4220  
CLARKSBURG, WV 26302

PLEASE INCLUDE POSTING NUMBER DOT1300402 ON APPLICATION

DATE: AUGUST 06, 2012  
DOT1300403  
PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT FOUR  
MONONGALIA COUNTY HEADQUARTERS  
MONONGALIA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2CW  
SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE  
OF HIGHWAYS. WILL MAKE REPAIRS TO HIGHWAY  
CULVERTS AND PERFORM TRAFFIC CONTROL. MAY DRIVE  
SALT TRUCK DURING SRIC. MAY BE EXPOSED TO  
HAZARDOUS WORK CONDITIONS AND INCLEMENT WEATHER.  
CDL WITHIN 6 MONTHS AFTER EMPLOYMENT. PERFORMS  
RELATED WORK AS REQUIRED. ALTERNATE POSTING  
DOT1300404.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID OR NON-PAID EXPERIENCE IN  
AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT  
OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL  
WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS  
OF FULL-TIME OR EQUIVALENT PART-TIME PAID  
EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL  
CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN  
APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE  
MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE  
SUBSTITUTED FOR ONE YEAR OF THE REQUIRED  
EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF  
EQUIPMENT OPERATION: EQUIPMENT OPERATION  
CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS  
LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL  
SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS  
EXPERIENCE. OR A VALID CLASS A OR CLASS B  
COMMERCIAL DRIVER'S LICENSE IN THE AREA OF  
ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE  
FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY

DATE: AUGUST 06, 2012  
DOT1300403  
PAGE: 2

MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/  
COMPLETION OF AN APPROVED TRAINING COURSE IN  
SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING  
COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST  
VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE  
REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR  
VEHICLE OPERATOR'S LICENSE; (2) A VALID  
CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS  
REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT  
OPERATION, AND MAY BE REQUIRED IN BRIDGE  
MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY  
MAINTENANCE AND BRIDGE MAINTENANCE, AT THE  
DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME  
POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION  
IN THE ASSIGNED AREAS AFTER APPOINTMENT;  
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION  
FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION  
AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN  
AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
GREG PHILLIPS  
WVDOH - DISTRICT FOUR  
PO BOX 4220  
CLARKSBURG, WV 26302

PLEASE INCLUDE POSTING NUMBER DOT1300403 ON APPLICATION

DATE: AUGUST 06, 2012  
DOT1300404  
PAGE: 1

TRANSPORTATION WORKER 1  
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT FOUR  
MONONGALIA COUNTY HEADQUARTERS  
MONONGALIA

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW1CW  
PERFORMS UNSKILLED TO SEMI-SKILLED WORK IN THE  
CONSTRUCTION AND MAINTENANCE OF HIGHWAYS, BRIDGES,  
RELATED BUILDINGS AND STRUCTURES. CLEANS CULVERTS  
AND REPAIRS SHOULDERS. FLAGS TRAFFIC. USES LIGHTIN  
MOTORIZED EQUIPMENT. USES VARIETY OF MANUAL AND  
POWER HAND TOOLS. OPERATES LIGHT MAINTENANCE  
TRUCKS, ETC. ROUGH CARPENTRY. ASSISTS OTHER  
CO-WORKERS. FOLLOW ORAL AND WRITTEN INSTRUCTIONS.  
WORK COOPERATIVELY WITH OTHERS. MAINTAIN ROUTINE  
RECORDS. MAY BE EXPOSED TO HAZARDOUS WORK  
CONDITIONS AND INCLEMENT WEATHER. CDL 6 MONTHS  
AFTER EMPLOYMENT. PERFORMS RELATED WORK AS  
REQUIRED. ALTERNATE POSTING DOT1300403.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
SPECIAL REQUIREMENT: A VALID MOTOR  
VEHICLE LICENSE IS REQUIRED. A COMMERCIAL  
DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOY-  
MENT.

SALARY: PAY GRADE 10H \$9.73 - \$17.35

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
GREG PHILLIPS  
WVDOH - DISTRICT FOUR  
PO BOX 4220  
CLARKSBURG, WV 26302

PLEASE INCLUDE POSTING NUMBER DOT1300404 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300501

PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 003

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 5  
MINERAL COUNTY HEADQUARTERS  
MINERAL

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, OPERATES A VARIETY OF MEDIUM-SIZED MOTORIZED EQUIPMENT USED IN MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE FRONT END LOADER, TANDEM AXLE TRUCK, MOWER, ROLLER AND SNOWPLOW. PERFORMS GENERAL LABOR TASKS INCLUDING: CUTTING BRUSH, FLAGGING, SHOVELING AND REMOVING DEBRIS AND ROAD KILL FROM ROADWAYS AND SHOULDERS. MAY BE EXPOSED TO INCLEMENT WEATHER AND HAZARDOUS CONDITIONS. PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.

DATE: AUGUST 06, 2012  
DOT1300501  
PAGE: 2

SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
J. LEE THORNE  
WVDOH - DISTRICT FIVE  
US 50 - PO BOX 99  
BURLINGTON, WV 26710

PLEASE INCLUDE POSTING NUMBER DOT1300501 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300600

PAGE: 1

TRANSPORTATION CREW SUPERVISOR I  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT SIX  
HANCOCK COUNTY HEADQUARTERS  
HANCOCK

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRCRSV1-UNDER LIMITED SUPERVISION, EMPLOYEE WILL SUPERVISE ONE CREW AND PARTICIPATES IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. THIS POSITION FUNCTIONS AS A WORKING SUPERVISOR. EMPLOYEE WILL COORDINATE EQUIPMENT AND DETERMINE MATERIAL NEEDED, COMPLETE RECORD OF TIME, EQUIPMENT AND MATERIALS USED, COMPLETE DAILY REPORTS AND TRAIN CREW MEMBERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. CDL WILL BE REQUIRED AFTER EMPLOYMENT.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR YEAR-HIGH SCHOOL OR THE EQUIVALENT.  
EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
PROMOTIONAL ONLY: FIVE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION, TWO YEARS OF WHICH MUST HAVE BEEN IN A LEAD WORKER OR SUPERVISORY CAPACITY, MAY BE SUBSTITUTED FOR THE ABOVE TRAINING AND EXPERIENCE.  
SPECIAL REQUIREMENT: A VALID WEST VIRGINIA MOTOR VEHICLES OPERATOR'S LICENSE OR A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 012 \$26,160.00 - \$48,396.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1300600  
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
DANIEL SIKORA  
WVDOH - DISTRICT SIX  
1 DOT DRIVE  
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1300600 ON APPLICATION



DATE: AUGUST 06, 2012

DOT1300601

PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT SIX  
TYLER COUNTY HEADQUARTERS  
TYLER

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2CW-UNDER GENERAL SUPERVISION AT THE FULL  
PERFORMANCE LEVEL, PERFORMS SKILLED WORK IN THE  
MAINTENANCE OF HIGHWAYS. OPERATES MOTORIZED  
HIGHWAY MAINTENANCE EQUIPMENT SUCH AS BOOM MOWER,  
MUDJACK, FRONT-END LOADER, WORK AS A SKILLED  
LABORER, AND PERFORM FLAGGING AS DIRECTED. MAKES  
MAJOR REPAIRS TO HIGHWAYS AND CULVERTS. MAY BE  
EXPOSED TO HAZARDOUS WORKING CONDITIONS AND  
INCLEMENT WEATHER. PERFORMS RELATED WORK AS  
REQUIRED. CDL WILL BE REQUIRED AFTER 6 MONTHS OF  
EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT  
PART-TIME PAID OR NON-PAID EXPERIENCE IN  
AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT  
OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL  
WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS  
OF FULL-TIME OR EQUIVALENT PART-TIME PAID  
EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL  
CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN  
APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE  
MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE  
SUBSTITUTED FOR ONE YEAR OF THE REQUIRED  
EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF  
EQUIPMENT OPERATION: EQUIPMENT OPERATION  
CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS  
LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL  
SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS  
EXPERIENCE. OR A VALID CLASS A OR CLASS B  
COMMERCIAL DRIVER'S LICENSE IN THE AREA OF  
ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE

DATE: AUGUST 06, 2012  
DOT1300601  
PAGE: 2

FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY  
MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/  
COMPLETION OF AN APPROVED TRAINING COURSE IN  
SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING  
COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST  
VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE  
REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR  
VEHICLE OPERATOR'S LICENSE; (2) A VALID  
CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS  
REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT  
OPERATION, AND MAY BE REQUIRED IN BRIDGE  
MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY  
MAINTENANCE AND BRIDGE MAINTENANCE, AT THE  
DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME  
POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION  
IN THE ASSIGNED AREAS AFTER APPOINTMENT;  
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION  
FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION  
AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN  
AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
DANIEL SIKORA  
WVDOH - DISTRICT SIX  
1 DOT DRIVE  
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1300601 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300602

PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 003

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT SIX  
TYLER COUNTY HEADQUARTERS  
TYLER

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP-UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM-SIZED EQUIPMENT SUCH AS FRONT ENDLOADER, GUARDRAIL OR FLAIL MOWER, TANDEM OR SINGLE AXLE DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE OTHER RELATED HIGHWAY MAINTENANCE EQUIPMENT AS EMPLOYEE TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL

DATE: AUGUST 06, 2012  
DOT1300602  
PAGE: 2

SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
DANIEL SIKORA  
WVDOH - DISTRICT SIX  
1 DOT DRIVE  
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1300602 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300603

PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 002

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT SIX  
DISTRICT 6 HEAVY MAINTENANCE  
OHIO

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2CW-UNDER GENERAL SUPERVISION AT THE FULL PERFORMANCE LEVEL, PERFORMS SKILLED WORK IN THE MAINTENANCE OF HIGHWAYS. OPERATES MOTORIZED HIGHWAY MAINTENANCE EQUIPMENT SUCH AS BOOM MOWER, MUDJACK, FRONT-END LOADER, WORK AS A SKILLED LABORER, AND PERFORM FLAGGING AS DIRECTED. MAKES MAJOR REPAIRS TO HIGHWAYS, AND CULVERTS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. A VALID DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.

DATE: AUGUST 06, 2012  
DOT1300603  
PAGE: 2

SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
DANIEL SIKORA  
WVDOH - DISTRICT SIX  
1 DOT DRIVE  
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1300603 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300604

PAGE: 1

TRANSPORTATION WORKER 2

CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT SIX  
DISTRICT 6 HEAVY MAINTENANCE  
OHIO

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP-UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM SIZED EQUIPMENT SUCH AS ASPHALT DISTRIBUTOR, RUBBER TIRE ENDLOADER, ROLLER, OR CULVERT CLEANER. DRIVES DUMPTRUCK, OR TANDEM AXLE TRUCKS. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY LEAD OR TRAIN LOWER LEVEL EQUIPMENT OPERATORS AND OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. CDL IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE

DATE: AUGUST 06, 2012  
DOT1300604  
PAGE: 2

FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY  
MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/  
COMPLETION OF AN APPROVED TRAINING COURSE IN  
SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING  
COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST  
VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE  
REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR  
VEHICLE OPERATOR'S LICENSE; (2) A VALID  
CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS  
REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT  
OPERATION, AND MAY BE REQUIRED IN BRIDGE  
MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY  
MAINTENANCE AND BRIDGE MAINTENANCE, AT THE  
DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME  
POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION  
IN THE ASSIGNED AREAS AFTER APPOINTMENT;  
(4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION  
FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION  
AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN  
AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
DANIEL SIKORA  
WVDOH - DISTRICT SIX  
1 DOT DRIVE  
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1300604 ON APPLICATION



DATE: AUGUST 06, 2012

DOT1300605

PAGE: 1

TRANSPORTATION WORKER 3  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT SIX  
I-70, SECTION 1 HEADQUARTERS  
OHIO

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3EQOP-UNDER LIMITED SUPERVISION, PERFORMS SKILLED WORK IN THE CONSTRUCTION AND MAINTENANCE OF HIGHWAYS. OPERATES A VARIETY OF HEAVY MOTORIZED MAINTENANCE EQUIPMENT SUCH AS MOTOR GRADER, BACKHOE, SKID STEER LOADER AND WHEELED LOADER, MOWER, TANDEM OR SINGLE AXLE DUMP TRUCKS, ROLLER, SNOW PLOW AND SPREADERS. MAY BE REQUIRED TO OPERATE OTHER RELATED HIGHWAY MAINTENANCE EQUIPMENT AS EMPLOYEE TRAINING PERMITS. PERFORMS PREOPERATIONAL AND POST OPERATION CHECK OF EQUIPMENT. MAKES MAJOR REPAIRS TO ROADS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;  
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;  
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-BRIDGE MAINTENANCE WORKER.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS

DATE: AUGUST 06, 2012  
DOT1300605  
PAGE: 2

MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 - \$20.11

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
DANIEL SIKORA  
WVDOH - DISTRICT SIX  
1 DOT DRIVE  
MOUNDSVILLE, WV 26041

PLEASE INCLUDE POSTING NUMBER DOT1300605 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300801

PAGE: 1

TRANSPORTATION WORKER 2  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 8  
CORRIDOR H, SECTION 1 HEADQUARTERS  
RANDOLPH

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, AN EMPLOYEE IN THIS CLASSIFICATION WILL OPERATE MEDIUM-SIZED EQUIPMENT SUCH AS FRONT END LOADER, GUARDRAIL, FLAIL OR BOOM MOWER, TANDEM OR SINGLE AXLE DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. THIS POSITION WILL ALSO PERFORM GENERAL LABOR WORK ASSOCIATED WITH HIGHWAYS AND RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, REMOVING DEBRIS, LITTER AND ROAD KILL FROM ROADWAYS AND SHOULDERS, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES OR FILTERS. WILL BE EXPOSED TO HAZARDOUS WORKING CONDITIONS SUCH AS HIGH SPEED TRAFFIC AND INCLEMENT WEATHER. CDL REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF

DATE: AUGUST 06, 2012  
DOT1300801  
PAGE: 2

EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
MICHAEL MORAN  
WVDOH - DISTRICT EIGHT  
PO BOX 1516  
ELKINS, WV 26241

PLEASE INCLUDE POSTING NUMBER DOT1300801 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300802

PAGE: 1

TRANSPORTATION CREW SUPERVISOR I  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 8  
RANDOLPH COUNTY HEADQUARTERS  
RANDOLPH

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRCRSV1 - COALTON SUB-STATION. UNDER LIMITED  
SUPERVISION, SUPERVISES AND PARTICIPATES IN A CREW  
PERFORMING MAINTENANCE AND REPAIR OF HIGHWAYS.  
SCHEDULES MAINTENANCE OR REPAIR PROJECTS,  
DETERMINES EQUIPMENT AND MATERIALS NEEDED, ASSIGNS  
CREW MEMBERS TO VARIOUS TASKS, LEADS CREWS IN  
COMPLETION OF PROJECTS. OVERSEES WORK PERFORMED  
BY THE CREW. KEEPS RECORDS OF MATERIALS AND  
EQUIPMENT, TIME AND ATTENDANCE. CHECKS COMPLAINTS  
ON ROADS AND INSPECTS HIGHWAYS TO DETERMINE REPAIR  
WORK NEEDED. WILL BE EXPOSED TO HAZARDOUS WORKING  
CONDITIONS SUCH AS HIGH SPEED TRAFFIC AND  
INCLEMENT WEATHER. PERFORMS RELATED WORK AS  
REQUIRED. CDL REQUIRED AFTER EMPLOYMENT.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR YEAR-  
HIGH SCHOOL OR THE EQUIVALENT.  
EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT  
PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR  
HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL  
STEEL CONSTRUCTION.  
PROMOTIONAL ONLY: FIVE YEARS OF FULL-TIME OR  
EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY  
CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE  
OR STRUCTURAL STEEL CONSTRUCTION, TWO YEARS OF  
WHICH MUST HAVE BEEN IN A LEAD WORKER OR  
SUPERVISORY CAPACITY, MAY BE SUBSTITUTED FOR THE  
ABOVE TRAINING AND EXPERIENCE.  
SPECIAL REQUIREMENT: A VALID WEST VIRGINIA MOTOR  
VEHICLES OPERATOR'S LICENSE OR A COMMERCIAL  
DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 012    \$26,160.00 - \$48,396.00

DATE: AUGUST 06, 2012  
DOT1300802  
PAGE: 2

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
MICHAEL MORAN  
WVDOH - DISTRICT EIGHT  
PO BOX 1516  
ELKINS, WV 26241

PLEASE INCLUDE POSTING NUMBER DOT1300802 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300803

PAGE: 1

TRANSPORTATION CREW SUPERVISOR II  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 8  
RANDOLPH COUNTY HEADQUARTERS  
RANDOLPH

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRCRSV2 - WILL SUPERVISE TWO (2) OR MORE  
SUBORDINATE CREW SUPERVISORS AS WELL AS SERVE AS A  
WORKING CREW SUPERVISOR IN THE REPAIR AND  
MAINTENANCE OF HIGHWAYS. WILL PLAN AND SCHEDULE  
WORK, ASSIGN EQUIPMENT, MATERIALS AND PERSONNEL.  
WILL PREPARE RECORDS OF TIME, EQUIPMENT AND  
MATERIALS. WILL OVERSEE AND CHECK THE PROGRESS  
AND QUALITY OF WORK BEING PERFORMED. WILL  
FUNCTION AS ASSISTANT TO THE COUNTY ADMINISTRATOR.  
WILL BE EXPOSED TO HAZARDOUS WORKING CONDITIONS  
SUCH AS HIGH SPEED TRAFFIC AND INCLEMENT WEATHER.  
PERFORMS RELATED DUTIES AS REQUIRED. CDL IS  
REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD HIGH  
SCHOOL OR THE EQUIVALENT.  
EXPERIENCE: FIVE YEARS OF FULL-TIME OR EQUIVALENT  
PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR  
HIGHWAY MAINTENANCE, ONE YEAR MUST HAVE BEEN IN  
A SUPERVISORY CAPACITY.  
PROMOTIONAL ONLY: SEVEN YEARS OF FULL-TIME OR  
EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY  
CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE  
OR STRUCTURAL STEEL CONSTRUCTION, TWO YEARS OF  
WHICH MUST HAVE BEEN IN A SUPERVISORY CAPACITY,  
MAY BE SUBSTITUTED FOR THE ABOVE TRAINING  
AND EXPERIENCE.  
SPECIAL REQUIREMENT: A VALID WEST VIRGINIA  
MOTOR VEHICLE OPERATOR'S LICENSE OR A COMMERCIAL  
DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 013    \$27,732.00 - \$51,312.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1300803  
PAGE: 2

TO APPLY:        SEND DIVISION OF PERSONNEL APPLICATION TO:  
MICHAEL MORAN  
WVDOH - DISTRICT EIGHT  
PO BOX 1516  
ELKINS, WV 26241

PLEASE INCLUDE POSTING NUMBER DOT1300803 ON APPLICATION



DATE: AUGUST 06, 2012

DOT1300805

PAGE: 1

TRANSPORTATION CREW SUPERVISOR I  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 8  
PENDLETON COUNTY HEADQUARTERS  
PENDLETON

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRCRSV1 - SUGAR GROVE SUB-STATION. UNDER LIMITED SUPERVISION, SUPERVISES AND PARTICIPATES IN A CREW PERFORMING MAINTENANCE AND REPAIR OF HIGHWAYS. SCHEDULES MAINTENANCE OR REPAIR PROJECTS, DETERMINES EQUIPMENT AND MATERIALS NEEDED, ASSIGNS CREW MEMBERS TO VARIOUS TASKS, LEADS CREWS IN COMPLETION OF PROJECTS. OVERSEES WORK PERFORMED BY THE CREW. KEEPS RECORDS OF MATERIALS AND EQUIPMENT, TIME AND ATTENDANCE. CHECKS COMPLAINTS ON ROADS AND INSPECTS HIGHWAYS TO DETERMINE REPAIR WORK NEEDED. WILL BE EXPOSED TO HAZARDOUS WORKING CONDITIONS SUCH AS HIGH SPEED TRAFFIC AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. CDL REQUIRED AFTER EMPLOYMENT.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR YEAR-HIGH SCHOOL OR THE EQUIVALENT.  
EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
PROMOTIONAL ONLY: FIVE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION, TWO YEARS OF WHICH MUST HAVE BEEN IN A LEAD WORKER OR SUPERVISORY CAPACITY, MAY BE SUBSTITUTED FOR THE ABOVE TRAINING AND EXPERIENCE.  
SPECIAL REQUIREMENT: A VALID WEST VIRGINIA MOTOR VEHICLES OPERATOR'S LICENSE OR A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 012    \$26,160.00 - \$48,396.00

DATE: AUGUST 06, 2012  
DOT1300805  
PAGE: 2

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
MICHAEL MORAN  
WVDOH - DISTRICT EIGHT  
PO BOX 1516  
ELKINS, WV 26241

PLEASE INCLUDE POSTING NUMBER DOT1300805 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1200978

PAGE: 1

TRANSPORTATION CREW SUPERVISOR I  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 9  
NICHOLAS COUNTY HEADQUARTERS  
NICHOLAS

SCHEDULE: DAY SHIFT UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRCRSV1 - UNDER LIMITED SUPERVISION, SUPERVISES AND PARTICIPATES IN A CREW PERFORMING MAINTENANCE AND REPAIR OF HIGHWAYS. SCHEDULES AND MANAGES LABOR, EQUIPMENT AND MATERIALS TO ENSURE COMPLIANCE WITH CORE MAINTENANCE PLAN. REVIEWS WORK SCHEDULES, DETERMINES EQUIPMENT AND MATERIALS NEEDED, OVERSEES AND ASSIGNS THE CREW MEMBERS TO VARIOUS TASKS AND LEADS THE CREW IN COMPLETION OF THE PROJECT. COMPLETES RECORD OF TIME, EQUIPMENT AND MATERIAL USED. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. PERFORMS RELATED WORK AS REQUIRED. CDL REQUIRED.

REQUIREMENTS: TRAINING: GRADUATION FROM A STANDARD FOUR YEAR-HIGH SCHOOL OR THE EQUIVALENT.  
EXPERIENCE: THREE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
PROMOTIONAL ONLY: FIVE YEARS OF FULL-TIME OR EQUIVALENT PART-TIME EXPERIENCE IN HIGHWAY CONSTRUCTION OR HIGHWAY MAINTENANCE, OR IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION, TWO YEARS OF WHICH MUST HAVE BEEN IN A LEAD WORKER OR SUPERVISORY CAPACITY, MAY BE SUBSTITUTED FOR THE ABOVE TRAINING AND EXPERIENCE.  
SPECIAL REQUIREMENT: A VALID WEST VIRGINIA MOTOR VEHICLES OPERATOR'S LICENSE OR A COMMERCIAL DRIVER'S LICENSE MAY BE REQUIRED AFTER EMPLOYMENT.

SALARY: PAY GRADE 012 \$26,160.00 - \$48,396.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1200978  
PAGE: 2

TO APPLY:           SEND DIVISION OF PERSONNEL APPLICATION TO:  
STEVEN B. COLE  
WVDOH - DISTRICT NINE  
146 STONEHOUSE ROAD  
LEWISBURG, WV 24901

PLEASE INCLUDE POSTING NUMBER DOT1200978 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300901

PAGE: 1

TRANSPORTATION WORKER 2

CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 9  
NICHOLAS COUNTY HEADQUARTERS  
NICHOLAS

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW2EQOP - UNDER GENERAL SUPERVISION, EMPLOYEE WILL OPERATE MEDIUM-SIZED EQUIPMENT SUCH AS FRONT END LOADER, GUARDRAIL OR FLAIL MOWER, TANDEM OR SINGLE AXLE DUMP TRUCKS, SNOW PLOW AND SPREADERS USED IN THE MAINTENANCE AND REPAIR OF HIGHWAYS. MAY OPERATE OTHER RELATED HIGHWAY EQUIPMENT AS TRAINING PERMITS. PERFORMS RELATED WORK AS REQUIRED SUCH AS FLAGGING, SHOVELING MATERIALS, CLEANING CULVERTS, MOWING, BRUSH CUTTING, LITTER PICKUP, CLEANING EQUIPMENT, AND JANITORIAL WORK. MAKES MINOR MECHANIC REPAIRS SUCH AS CHANGING TIRES, BLADES, OR FILTERS. MAY BE EXPOSED TO HAZARDOUS WORKING CONDITIONS AND INCLEMENT WEATHER. A COMMERCIAL DRIVER'S LICENSE IS REQUIRED.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE IN AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE OR METAL WORK. FOR BRIDGE MAINTENANCE POSITIONS SIX MONTHS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.  
SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION: EQUIPMENT OPERATION CERTIFICATE FROM AN ACCREDITED COMMERCIAL DRIVERS LICENSE PROGRAM BY NORTH CENTRAL ASSOCIATION WILL

DATE: AUGUST 06, 2012  
DOT1300901  
PAGE: 2

SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS EXPERIENCE. OR A VALID CLASS A OR CLASS B COMMERCIAL DRIVER'S LICENSE IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION WILL SUBSTITUTE FOR THE REQUIRED 2 (TWO) YEARS OF EXPERIENCE. SUBSTITUTION FOR THE AREA OF ASSIGNMENT OF HIGHWAY MAINTENANCE: HIGHWAY MAINTENANCE CERTIFICATE/ COMPLETION OF AN APPROVED TRAINING COURSE IN SKILLED TRADES PLUS THE ROADS SCHOLAR TRAINING COURSE BY THE TECHNOLOGY TRANSFER ENTER AT WEST VIRGINIA UNIVERSITY SHALL BE ACCEPTED FOR THE REQUIRED EXPERIENCE.

SPECIAL REQUIREMENTS: (1) A VALID MOTOR VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR AND HIGHWAY MAINTENANCE AND BRIDGE MAINTENANCE, AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREAS AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 11H \$10.55 - \$18.69

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
STEVEN B. COLE  
WVDOH - DISTRICT NINE  
146 STONEHOUSE ROAD  
LEWISBURG, WV 24901

PLEASE INCLUDE POSTING NUMBER DOT1300901 ON APPLICATION

DATE: AUGUST 06, 2012

DOT1300903

PAGE: 1

TRANSPORTATION WORKER 3  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 9  
DISTRICT 9 SIGN SHOP  
GREENBRIER

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TW3CW - UNDER LIMITED SUPERVISION, PERFORMS SKILLED WORK IN THE SIGNING OF HIGHWAYS. PERFORMS HIGHWAY CODING, SPOTTING AND CENTERLINE AND EDGELINE STRIPING IN HIGHWAY PAINTING OPERATIONS. INSTALLS SPECIAL PAVEMENT MARKINGS. INSTALLS AND REMOVES SIGN POSTS, ERECTS TRAFFIC CONTROL SIGNS AND BARRICADES. MEASURE AND MARK LOCATIONS FOR ACCURATE INSTALLATION OF SIGNS AND PAVEMENT MARKINGS. MAY LEAD AND TRAIN LOWER LEVEL WORKERS. PERFORMS RELATED WORK AS REQUIRED. CDL MAY BE REQUIRED AFTER EMPLOYMENT.

REQUIREMENTS: TRAINING: NO FORMAL EDUCATION REQUIRED.  
EXPERIENCE: FOUR YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID OR NON-PAID EXPERIENCE AUTOMOTIVE BODY REPAIR, BUILDING TRADES, EQUIPMENT OPERATION OR REPAIR, HIGHWAY MAINTENANCE WORK OR METAL WORK OR IN BUILDING EQUIPMENT REPAIR INCLUDING WORK IN HEATING, VENTILATION AND COOLING; (OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EMPLOYMENT IN BRIDGE OR STRUCTURAL STEEL CONSTRUCTION;  
(OR) TWO YEARS OF FULL-TIME OR EQUIVALENT PART-TIME PAID EXPERIENCE IN CORE DRILLING, OIL OR GAS DRILLING OR SURFACE MINING REQUIRING THE OPERATION OF DRILLING EQUIPMENT OR AUGER;  
(OR) TWO YEARS AS A TRANSPORTATION WORKER II-BRIDGE MAINTENANCE WORKER.  
SUBSTITUTION: SUCCESSFUL COMPLETION OF AN APPROVED VOCATIONAL SCHOOL PROGRAM IN AUTOMOTIVE MECHANICS OF AT LEAST 1,080 CLOCK HOURS MAY BE SUBSTITUTED FOR ONE YEAR OF THE REQUIRED EXPERIENCE.  
SPECIAL REQUIREMENTS: (1) A VALID MOTOR

DATE: AUGUST 06, 2012  
DOT1300903  
PAGE: 2

VEHICLE OPERATOR'S LICENSE; (2) A VALID CLASS A OR B COMMERCIAL DRIVER'S LICENSE IS REQUIRED IN THE AREA OF ASSIGNMENT OF EQUIPMENT OPERATION, AND MAY BE REQUIRED IN BRIDGE MAINTENANCE, EQUIPMENT REPAIR, HIGHWAY MAINTENANCE, AND CORE DRILLING AT THE DISCRETION OF THE APPOINTING AUTHORITY; (3) SOME POSITIONS IN THE CLASS MAY REQUIRE CERTIFICATION IN THE ASSIGNED AREA AFTER APPOINTMENT; (4) SPECIFIC POSITIONS MAY REQUIRE CERTIFICATION FROM A FEDERAL EPA APPROVED TESTING ORGANIZATION AS A CERTIFIED TECHNICIAN REQUIRED BY THE CLEAN AIR ACT ON REFRIGERANT RECYCLING.

SALARY: PAY GRADE 12H \$11.41 - \$20.11

DEADLINE: AUGUST 15, 2012

TO APPLY: SEND DIVISION OF PERSONNEL APPLICATION TO:  
STEVEN B. COLE  
WVDOH - DISTRICT NINE  
146 STONEHOUSE ROAD  
LEWISBURG, WV 24901

PLEASE INCLUDE POSTING NUMBER DOT1300903 ON APPLICATION



DATE: AUGUST 06, 2012

DOT1301008

PAGE: 1

TRANSPORTATION ENGINEERING TECHNICIAN-ASSOCIATE  
CLASSIFIED POSITION VACANCIES 001

LOCATION: DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
DISTRICT 10  
DISTRICT 10 CONSTRUCTION  
MERCER

SCHEDULE: DAY SHIFT            UNLIMITED ORIGINAL FULL-TIME PERM.

FTE: 1.00

DUTIES: TRETAS: SERVES IN A BEGINNING TO INTERMEDIATE  
LEVEL CAPACITY PERFORMING DUTIES ASSOCIATED WITH  
HIGHWAY AND BRIDGE CONSTRUCTION, INCLUDING  
BUT NOT LIMITED TO: SURVEY, MATERIALS,  
CONSTRUCTION INSPECTION, PROJECT DOCUMENTATION,  
UTILITY RELOCATION, AND TRAFFIC OPERATIONS.  
PARTICIPATES IN A TRAINING PROGRAM REQUIRING 180  
TECHNICIAN DEVELOPMENT HOURS. PERFORMS RELATED  
DUTIES AS REQUIRED. POSITION MAY REQUIRE TRAVEL  
AS WELL AS VARYING WORK SHIFTS, INCLUDING  
NIGHT SHIFT.

REQUIREMENTS: CERTIFICATION AS A TRANSPORTATION ENGINEERING  
TECHNICIAN-ASSOCIATE BY THE WEST VIRGINIA  
TRANSPORTATION ENGINEERING TECHNICIAN  
CERTIFICATION BOARD AT BRIDGEMONT COMMUNITY  
AND TECHNICAL COLLEGE.  
SPECIAL REQUIREMENT: POSSESSION OF A VALID  
DRIVER'S LICENSE.  
SUBSTITUTION (NEW HIRES ONLY): TWELVE HOURS OF  
STUDY IN ENGINEERING TECHNOLOGY FROM A  
REGIONALLY ACCREDITED COLLEGE OR UNIVERSITY,  
PLUS TWO YEARS OF PAID EXPERIENCE IN A TECHNICAL  
CAPACITY IN A CIVIL ENGINEERING ENVIRONMENT MAY  
BE SUBSTITUTED FOR THE CERTIFICATION.  
OR  
AN ASSOCIATE OR DEGREE IN CIVIL ENGINEERING  
TECHNOLOGY FROM A REGIONALLY ACCREDITED  
COLLEGE OR UNIVERSITY.

SALARY: PAY GRADE 011    \$24,912.00 - \$46,092.00

DEADLINE: AUGUST 15, 2012

DATE: AUGUST 06, 2012  
DOT1301008  
PAGE: 2

TO APPLY:

SEND DIVISION OF PERSONNEL APPLICATION TO:  
TOM CAMDEN  
WVDOH - DISTRICT TEN  
270 HARDWOOD LANE  
PRINCETON, WV 24740

PLEASE INCLUDE POSTING NUMBER DOT1301008 ON APPLICATION